



# Cleveland Heights-University Heights Early Childhood Program

## REGISTRATION 2019-2020

Registration for new families will begin on March 5<sup>th</sup>, 2019, and will be done on a first come first serve basis. Registration packets will be available online and in the main offices of Gearity, Noble and Oxford Elementary Schools on February 5<sup>th</sup>, 2019. **Registration is done by appointment only** at Gearity Elementary School 2323 Wrenford Road, University Heights, OH 44118. Please contact Tanya Niraj at 216.371.7356 to schedule an appointment. Appointments can be scheduled between the hours of 8am and 12pm Monday through Friday.

Children attending Full-Day, whose home school is Noble or Oxford will be registered for their home school. No intradistrict transfers will be accepted unless an older or younger sibling attends Gearity.

**If your child has an active IEP please inform Tanya Niraj when you call to schedule your registration appointment. Your child's IEP will be reviewed with the evaluation team prior to registration being completed and classroom placement is determined.**

### Registration Information:

- Tuition for Full-Day Preschool and Pre-Kindergarten classrooms is \$575 per month and is due the 5<sup>th</sup> of the month prior. September tuition will be due on August 5<sup>th</sup>, 2019.
- Tuition for Half-Day Preschool and Pre-Kindergarten classrooms is \$106 per month and is due the 5<sup>th</sup> of the month prior. September tuition will be due on August 5<sup>th</sup>, 2019.
- **If your child has an active IEP you will not be responsible for tuition. If you are new to the district, please inform Tanya Niraj when you call to schedule your registration appointment.**
- A \$125 deposit (checks made payable to the Department of Early Childhood) is due at the time of registration. \$25.00 is a non-refundable registration fee. The remainder will go towards your first month's tuition payment. Families who qualify for scholarships will not be required to pay a deposit.

### Registration Guidelines:

- Families must be residents of Cleveland Heights or University Heights School District.
- Children who will be 3 years old by September 30, 2019 must be enrolled in a 3 year old class.
- Children who will be 4 years old by September 30, 2019 must be enrolled in a 4 year old class.
- New siblings registering as peers in the Half-Day program must participate in a play-based screener prior to registration. (Spring screening will be done on May 15<sup>th</sup>.)
- **REGISTRATION IS DONE BY APPOINTMENT ONLY.**
- **All registration documents must be complete at the time of the appointment.**
- Families with an outstanding Early Childhood Program tuition balance will not be permitted to register until the balance is paid in full.
- We highly recommend that families schedule a tour prior to registration. Please email Danielle Foran, Early Childhood Program Specialist, at D\_Vigh@chuh.org to schedule a tour.

**Further information and appointments for tours and registration may be obtained by contacting:**



Gearity Early Childhood Department  
2323 Wrenford Road, University Heights, Ohio 44118  
216.371.7356  
[www.chuh.org](http://www.chuh.org)





# Cleveland Heights-University Heights Early Childhood Program Registration Checklist 2019-2020

## All of the following items will be due at the registration appointment:

- Completed Registration Form       Notary
- Custody/Guardianship Papers
- Parent's Driver License/Valid ID
- Child's Birth Certificate
- Lease/Mortgage Statement
- Proof of Residency (No water/Sewer Bill)  
1. \_\_\_\_\_ 2. \_\_\_\_\_
- Documentation of Immunization
- Dental Form
- Permission Form
- Emergency Transportation Authorization Form
- Family Survey
- Transition Plan

## **Document needed within 30 days of enrollment:**

- Physician's Medical Report Form  
Exam date: \_\_\_\_\_

## **Scholarship forms:**

- Early Childhood Education (ECE) Grant (**Only for 4 yr. old or 4 yr. old with an active IEP**)
  - Eligibility Screening Tools
  - Proof of Income (2 recent pay stubs/prior year's tax returns)
- UPK Forms (**For ALL families**)
  - COPA Application
  - Health Screening Requirement Acknowledgement Form
  - Acknowledgement of Receipt of the Notice of Privacy Practices
  - Proof of Income (2 Recent Pay Stubs or prior year's tax returns)

## **Deposit:**

- Cash or Check     ECE Grant Application       UPK Scholarship Verification Form

## **Parental Declaration:**

- Parent Handbook has been received and parent agrees to adhere to policies and procedure.
- Full-Day Only:** Child is currently Toilet Trained (If not parent is aware that this is a requirement prior to the 1st day of school. Child will be withdrawn if s/he is found not to be toilet trained)



# Cleveland Heights-University Heights Early Childhood Program Half-Day Integrated Program

## **What is the integrated preschool program?**

The Integrated Preschool Program is for children 3-5 years old who require special education programming and for typically developing peers. Typically developing peers help to ensure strong and appropriate peer modeling for children with special needs. The Cleveland Heights-University Heights City School District believes that all children benefit greatly from this philosophy. The classes provide a rich play and language-based curriculum that is developmentally appropriate for all children. The program has a strong commitment to helping all children develop social and emotional skills, self-respect, positive peer relationships and self-control. This program is located at Gearity Professional Development School. Class sizes are limited to 12 children, and a 1:8 staff to child ratio is maintained at all times. It operates Tuesday through Friday from 8:30-11:30 (AM session) and 12:30-3:30 (PM session) and follows the CH-UH School District calendar.

## **What is a peer model?**

These are children who are 3-5 years old and who demonstrate strengths in areas of social and emotional skills, communication and cognition. Peers must participate in a play-based screening process to become eligible as a peer model.

## **What are the criteria required for peer model applicants?**

- Children must be toilet-trained.
- Children must attend a play-based screener and be recommended as a peer by a district team (School Psychologist and Classroom Teachers).
- Children must be fluent English speakers.
- Children must be 3 by September 30 to attend the A.M. session. or 4 by September 30 to attend the P.M. session.
- Children must be residents of the Cleveland Heights-University Heights City School District.
- Families must be able to provide transportation to and from school.
- Families must agree to bring their children consistently and arrive and depart on time each day.

## **What is the cost?**

The cost is \$106/month per child. The Universal Pre-Kindergarten program may cover up to 50% of tuition based on family qualifications.

## **What do you need to do?**

If you are interested in the integrated preschool program, please call the Early Childhood Office at Gearity Professional Development School. A play-based-screening will be scheduled and after the screening, the preschool team will contact you to discuss your child's screening results.

**To inquire or apply to the program please contact:**



Gearity Early Childhood Department  
2323 Wrenford Road  
University Heights, Ohio 44118  
216-371-7356  
[www.chuh.org](http://www.chuh.org)





# Cleveland Heights-University Heights Early Childhood Program Full-Day Program

## **Program Description:**

The Gearity Full-Day Pre-Kindergarten is an early childhood program for Cleveland Heights-University Heights City School District residents. Gearity houses one Full-Day Preschool class which services children who are 3 by September 30, 2019. Gearity, Oxford and Noble both house Pre-Kindergarten classrooms serving children who are 4 by September 30, 2019. The classes provide a rich play and language based curriculum that is developmentally appropriate for all children. The program has a strong commitment to helping all children develop social and emotional skills, self-respect, positive peer relationships and self-control. The hours of operation are 8:50 a.m. - 3:20 p.m. Monday through Friday. Class sizes are limited to 16 children, and a 1:8 staff to child ratio is maintained at all times. The programs follow the CH-UH School District calendar.

## **Highlights:**

- 5 Star rated by the state of Ohio
- Universal Pre-Kindergarten grantee
- Licensed and highly-trained teachers
- Community partners include: John Carroll University and CH-UH Libraries
- Curriculum aligned to Ohio's Early Learning and Development Standards: Language & Literacy, Social-Emotional Development, Approaches Towards Learning, Cognition-math, science, social studies, Physical Well-being and Motor Development
- Music, Art, Physical Education. Science Lab and Makerspace classes
- Curriculum inspired field trips
- Free lunch and snacks (Free breakfast for children attending Extended Day program)
- Gearity: Outdoor Education garden, nature trail, large fenced in playground

## **Registration:**

Registration is available by appointment only. A \$250 deposit is due at the time of registration. Checks made payable to the Department of Early Childhood. \$25.00 is a non-refundable registration fee which is required for all families except those qualifying for scholarships or the ODJFS Child Care Assistance Program. The remaining amount will be put towards your first month's tuition payment.

## **Tuition:**

Tuition is \$575/month. Additional tuition support is available for qualifying families. Cuyahoga County Childcare Voucher spaces are available for families who qualify. Limited Extended Day spaces are available at Gearity for \$125. Extended day services are not currently available at Oxford and Noble but will be made available if 6 or more families express interest during the registration process.

**Further information and appointments for tours and registration may be obtained by contacting:**



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# Cleveland Heights-University Heights Early Childhood Program Grant Guidelines 2019-2020

We are anticipating that the state will be awarding us their Early Childhood Education Grant for the 2019-2020 school year. This grant is available for children who are four years of age by September 30, 2019. Eligibility is based on family size and income. The grant is also available to four-year-old children with an IEP or those living in foster care. Families of children with an IEP or foster children do not need to meet the income guidelines to qualify, but children cannot be Kindergarten eligible.

**The Eligibility Screening Tool must be completed along with supporting documentation.**

Half-Day Program				Full-Day Program			
	Tuition Free	\$65	\$90		Tuition Free	\$130	\$180
2	\$16,910	\$25,030	\$33,150	2	\$16,910	\$25,030	\$33,150
3	\$21,330	\$31,540	\$41,750	3	\$21,330	\$31,540	\$41,750
4	\$25,750	\$38,050	\$50,350	4	\$25,750	\$38,050	\$50,350
5	\$30,170	\$44,560	\$58,950	5	\$30,170	\$44,560	\$58,950
6	\$34,590	\$51,070	\$67,550	6	\$34,590	\$51,070	\$67,550
7	\$39,010	\$57,580	\$96,150	7	\$39,010	\$57,580	\$96,150
8	\$43,430	\$64,380	\$89,650	8	\$43,430	\$64,380	\$89,650

**Income verification is required for parents, step-parents and grandparents living in the home**

**The following will be accepted for verification of income:**

- **Earnings/Wages/Salary:** Two consecutive weeks of pay stubs within the last 30 days
- **Payments (AFDC, ADC, GA):** Letter from welfare agency
- **Child Support/Alimony:** Court decree, agreement or copies of checks received
- **Tax records:** 1040 or 1040A annual tax report
- **Disability or Workers Compensation:** Copy of the disability award letter or check stub
- **County Child Care Assistance Letter:** Current award letter

**\*If you are currently a full-time student, your student loan documents and class schedule can be used in lieu of income verification.**



# Cleveland Heights-University Heights Early Childhood Rates and Payment Information 2019-2020

## Deposit Amount

	Rate Per Child	Sibling Rate
<b>Registration Fee</b>	\$25	\$25
<b>Full Day Deposit</b>	\$250	\$200
<b>Half-Day Deposit</b>	\$106	\$91

\*The \$25 Registration Fee is not required for families who qualify for tuition assistance or those that utilize the ODJFS Child Care Assistance Program.

## Monthly Tuition Rates

	Rate Per Child	Sibling Rate
<b>Full Day Rate</b>	\$575	\$525
<b>Half-Day Rate</b>	\$106	\$91

**All tuition payments are due the 5<sup>th</sup> of each month prior to the month of service** (i.e. November 5<sup>th</sup> payment is for the month of December).

Payments can be in the form of cash or by check. Cash payments **MUST** be made at Gearity Elementary School (2323 Wrenford Road, University Heights, Ohio). Checks may be mailed or dropped off at the address listed above. The office hours are Monday through Friday, 7:30 a.m. - 4:00 p.m. Credit card payments can **ONLY** be made through Infinite Campus. For directions on how to pay online, please call Danita Smith at (216) 371-7356.

If payment has not been made by the end of the month, your child(ren) will no longer be able to attend the Preschool Program effective the first school day of the following month.

Unpaid Preschool tuition fees will remain on your child's record until such payments are made.

We have two scholarship opportunities for families. The UPK Scholarship will reduce tuition up to 50%. Ohio's ECE Grant may reduce tuition up to 100%. Information about Ohio's ECE Grant and the sliding scale fee are located on the back of this page. The UPK Scholarship forms are included in this packet as well. Thank you for registering your child for the 2019-2020 school year. Please note that if your child's home school is Noble or Oxford, they will be registered for Pre-Kindergarten at that location. **Registration is by appointment only.** Please call Tanya Niraj at 216.371.7356 to schedule a registration appointment.



# UNIVERSAL PRE-KINDERGARTEN INFORMATION

Dear Preschool Families,

We are excited to announce that all three of our Preschool programs have been awarded Universal Pre-Kindergarten (UPK) funding. This is a very exciting opportunity for the district as it allows us to provide families with scholarships, pay for field-trips, provide teachers with funding for materials and professional development and helps to improve the overall quality of the program. Included in this registration packet, will find a letter from Cuyahoga County about UPK as well as documents for you to complete.

**If you are not applying for the scholarship**, we ask that you complete the attached:

- Universal Pre-Kindergarten Health Screening Requirement Acknowledgement Form
- Acknowledgement of Receipt of the Notice of Privacy Practices
- Universal Pre-Kindergarten COPA Application

Please feel free to contact me if you have any questions regarding Universal Pre-Kindergarten. We are looking forward to serving you and your child. Welcome to Tiger Nation!

Danielle Foran, M.Ed.

Early Childhood Specialist

Gearity Professional Development School

Cleveland Heights-University Heights City School District

(216) 371-7171 | [CHUH.org](http://CHUH.org) | @CHUHPreK

